


















Award Search - Menu bar Icons and Menu Items			
Coeus Premium Award Search			Kuali Coeus Award Search
Function	Menu	Icon	
Search for Award	<b>Maintain &gt; Awards</b>	 	<b>Home &gt; Search for Award</b>
View Award from search results	<b>Edit &gt; Display Award</b>		Search results <b>Actions &gt; Open</b> (Right-click to open in new tab)
Award Hierarchy from search results	<b>Edit &gt; Award Hierarchy</b>		
Reporting requirements	<b>Edit &gt; Award Reporting Requirements</b>		<b>Home &gt; View Award Report Tracking</b> (not from search results)
Medusa	<b>Edit &gt; Medusa</b>		Search results <b>Actions &gt; Medusa</b> (Right-click to open in new tab)
Multiple-level Sort	<b>File &gt; Sort</b>		
Display Summary	<b>File &gt; Summary</b>		
Export search results	<b>File &gt; Save As</b>		<b>Export options: CSV, Spreadsheet, XML</b> (bottom left of search results)

Award Display - Menu bar Icons and Menu Items

Coeus Premium Award		Kuali Coeus Award
Icon	Menu	Tab
	File > Next	
	File > Previous	
	File > Print Award Notice	Award Actions > Print <a href="#">[Show]</a> Award Notice
	Details > Notepad	
	Details > Reporting Requirements	Payments, Reports and Terms > Reports <a href="#">[Show]</a> Report Classes
	Edit > Medusa	Medusa
	Close	
	File > Print Delta Report	Award Actions > Print <a href="#">[Show]</a> Award Modification
	Details > Cost Sharing	Commitments > Cost Sharing <a href="#">[Show]</a>
	Details > Indirect Cost	Commitments > Rates <a href="#">[Show]</a> F&A Rates
	Details > Payment Schedule	Payments, Reports and Terms > Payment & Invoice
	Details > Science Code	Award > Details & Dates > Sponsor > NSF Science Code
	Details > Special Rate (EB, On/Off campus)	Commitments > Rates <a href="#">[Show]</a> Benefit Rates
	Details > Sponsor Funding Transferred	Award > Sponsor Funding Transferred <a href="#">[Show]</a>
	Details > Approved Equipment	Payments, Reports and Terms > Special Approval <a href="#">[Show]</a> Approved Equipment
	Details > Approved Foreign Trips	Payments, Reports and Terms > Special Approval <a href="#">[Show]</a> Approved Foreign Trips
	Details > Funding Proposals	Award > Funding Proposals <a href="#">[Show]</a>
	Details > Reporting Requirements	Payments, Reports and Terms > Reports <a href="#">[Show]</a> Report Classes
	Details > Route Log	Award Actions > Route Log <a href="#">[Show]</a>
	Details > Award Close Out	Payments, Reports and Terms > Reports <a href="#">[Show]</a> Report Classes

Display Award - Tabs	
Coeus Premium Award Tab	Kuali Coeus Award Tab
<p align="center"><b>Award Detail</b></p> <ul style="list-style-type: none"> <li><i>basic information about the award</i></li> </ul>	<p align="center"><b>Award &gt; Details &amp; Dates</b> (Sub-tab)</p> <p>Note: Sequence No = version number in KC</p>
<p align="center"><b>Other Header</b></p> <ul style="list-style-type: none"> <li><i>Template</i></li> </ul>	<p align="center"><b>Award &gt; Sponsor Template</b> (Sub-tab)</p>
<ul style="list-style-type: none"> <li><i>Payment</i></li> <li><i>Payment &amp; Invoice</i></li> </ul>	<p align="center"><b>Payment, Reports &amp; Terms &gt; Payment &amp; Invoices</b> (Sub-tab)</p>
<p align="center"><b>Money and End Dates</b></p> <ul style="list-style-type: none"> <li><i>cash flow information for award as well as other awards in the same hierarchy (see separate doc)</i></li> </ul>	<p align="center"><b>Time &amp; Money</b> (blue button)</p> <p><i>Note: Award &gt; Details and Dates "View History" button show Time &amp; Money history for award</i></p>
<p align="center"><b>Contacts</b></p>	<p align="center"><b>Contacts</b></p>
<p align="center"><b>Reports</b></p>	<p align="center"><b>Payment, Reports &amp; Terms &gt; Reports</b> (Sub-tab)</p>
<p align="center"><b>Terms</b></p>	<p align="center"><b>Payment, Reports &amp; Terms &gt; Terms</b> (Sub-tab)</p>
<p align="center"><b>Special Review</b></p>	<p align="center"><b>Special Review</b></p>
<p align="center"><b>Investigator</b></p>	<p align="center"><b>Contacts &gt; Key Personnel and Credit Split</b> (Sub-tab)</p>
<p align="center"><b>Key Person</b></p>	<p align="center"><b>Contacts &gt; Key Personnel and Credit Split</b> (Sub-tab)</p>
<p align="center"><b>Comments</b></p>	<p align="center"><b>Comment, Notes &amp; Attachments &gt; Comments</b></p>
<p align="center"><b>Subcontracts</b></p>	<p align="center"><b>Award &gt; Subawards</b> (Sub-tab)</p>
<p align="center"><b>Attachments</b></p>	<p align="center"><b>Comment, Notes &amp; Attachments &gt; Attachments</b></p>
<p align="center"><b>Other</b></p>	<p align="center"><b>Custom Data &gt; Other</b> (sub-tab)</p>