

MIT STARWEB STUDENT INFORMATION

What Is Starweb?

STAR stands for Specialized Training for Administrators of Research. STARweb was developed for the Institute by MIT's Office of Sponsored Programs (OSP) to introduce you to the basic principles and policies of sponsored research administration. The curriculum is divided into two groups of modules.

Modules 1-3, the Core Modules, are the foundation of STARweb and must be taken by anyone intending to take additional modules.

Modules 4-8, Research Administration Essentials, divide research administration into more specific topics.

Your AO has determined which modules are appropriate for you to complete. The modules assigned to you can be accessed through the STARweb site. Each STARweb module was designed to be completed in 1 hour or less. You may stop at any point during a STARweb module and log out. When you log back in, the system will begin at the point where you stopped. Each module ends with a quiz. A score of 100 percent is required on the quiz to complete the module. You will be directed to the appropriate content for any questions you miss on the post-quiz. There is no limit to the number of times you may take the quiz and no scores are recorded except for the final score of 100 percent.

When Do I Need To Complete The Starweb Modules?

STARweb modules should be completed by the deadline given to you by the person assigning them. If you want to refer to a completed STARweb module for review, you may do so by returning to MIT Learning Center at any time. When requested, OSP reports the number of completed STARweb modules to DLC Course Assigners and to the Institute's Audit Committee.

To Access The Starweb Modules

STARweb is just one set of research administration offerings found in the MIT Learning Center in **Atlas Self Service** (<https://atlas.mit.edu>). To navigate to the courses:

- Click the Training tab on the left
- MIT Learning Center
- Course Catalog
- Administration
- Sponsored Projects & Practices

If you have questions or comments about STARweb, please send them to osptraining@mit.edu. The training manager or a member of the training team will respond as quickly as possible.